

Kalamazoo Covenant Academy

Board of Directors

Date: October 15, 2025
Time: 10:00 AM - 2:00 PM
Location: Radisson In Downtown Kalamazoo
100 W Michigan Ave, Kalamazoo, MI 49007
~ Gilmore Conference Room; 2nd Floor

BOARD MEETING AGENDA

Call to Order

Roll Call

Casey Alger, President	oPresent	oAbsent
Marc Schupan, Vice President	oPresent	oAbsent
Dr. Luchara Wallace, Secretary	oPresent	oAbsent
Dr. Sandy Standish, Treasurer	oPresent	oAbsent
Sara Amy, Member	oPresent	oAbsent
Marcus Kole, Member	oPresent	oAbsent

Other Attendees:

Kares Johnson, KCA School Leader	Ross Keilen, KCA Legal Counsel
Dr. Matt Cawood, GVSU	Laurel Capobianco, ReImagine
Andrew Hulbert, ReImagine	Charlie Carver, ReImagine
Ben Hoppe, ReImagine	Sherrie Schanzenbaker, KCA
Eric Adams, KCA	

Mission Statement: The Kalamazoo Covenant Academy (KCA) provides disengaged, dropout youth, ages 15-22 years, hope and the opportunity to earn their high school diploma. KCA believes that all students are valuable members of our community. KCA students will be guided by a caring, compassionate staff that will provide students with an academic foundation guiding them to post-secondary careers, training and college. KCA believes providing this foundation for our youth will prevent youth homelessness and incarceration. This will be done with absolute respect and unconditional love while offering hope and encouragement to all students.

Public Comment on Agenda (agenda items only, reserved for three minutes per person)

Approval of Agenda (Oct 15, 2025)

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

Approval/Acceptance of Standard Business

a. **Approval of Sept 17, 2025, Board Meeting [minutes](#)**

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

b. **School Report (Kares Johnson)**

This is a meeting of the Board of Directors, held in public, for the purpose of conducting the Academy's business, and is not to be considered a public community meeting. A time for public participation during the meeting is indicated in the agenda.

- i. Introduction of New Staff
- ii. Enrollment, Retention & Mission Accomplishments
- iii. Academic Progress Update
- c. **Financial Update (Andrew Hulbert)**
 - i. August [Financials](#)
- d. **Relmagine Update (Laurel Capobianco)**
- e. **GVSU Update (Dr. Matthew Cawood)**
- f. **Legal Update (Ross Keilen)**
 - i. Policies Review (from Sept 17 Board Meeting)
 - ii. Amended Bylaws for renaming to Kalamazoo Prep Academy.

New Business

- g. Approval of HVAC Quote for repair from R.W. LaPine.

Motion: _____	Second: _____
Ayes: _____	Opposed: _____

 Three Competitive Quotes:
 - i. [R.W. LaPine](#)
 - ii. [Allied Mechanical Services \(AMS\)](#)
 - iii. [Pro Services](#)
- h. Approval of Sandy Standish as Chief Administrative Officer (CAO)

Motion: _____	Second: _____
Ayes: _____	Opposed: _____
- i. Approval of Jenny Lawson as FOIA Officer

Motion: _____	Second: _____
Ayes: _____	Opposed: _____
- j. Approval of Ross Keilen as KCA School Board legal counsel

Motion: _____	Second: _____
Ayes: _____	Opposed: _____
- k. Approval of Kares Johnson as School Safety Liaison

Motion: _____	Second: _____
Ayes: _____	Opposed: _____
- l. Approval of the charter contract amendment to replace all references to Kalamazoo Covenant Academy with Kalamazoo Prep Academy and amend Schedule 1, University Board Resolutions, Method of Selection Resolution, Authorization Resolution, and Schedule 2, Articles of Incorporation, subject to GVSU Board of Trustees approval.

Motion: _____	Second: _____
Ayes: _____	Opposed: _____
- m. Approval of the KCA Board and Reimagine Education Leadership to engage with Tower Pinkster and CSM Group for school facility assessment.

Motion: _____	Second: _____
Ayes: _____	Opposed: _____

Public Comment on Non-Agenda Items

Discussion

- n. Campus Exterior Grounds Update (Casey/Drew)
 - i. [Tower Pinkster & CSM Group quote](#)

Reminder for Next Board Meeting: December 17, 2025 @ 12:00pm

Adjournment

Motion: _____

Second: _____

Ayes: _____

Opposed: _____

SPECIAL BOARD MEETING AGENDA

A. Call to Order

B. Roll Call

Casey Alger, President	<input type="radio"/> Present	<input type="radio"/> Absent
Marc Schupan, Vice President	<input type="radio"/> Present	<input type="radio"/> Absent
Dr. Luchara Wallace, Secretary	<input type="radio"/> Present	<input type="radio"/> Absent
Dr. Sandy Standish, Treasurer	<input type="radio"/> Present	<input type="radio"/> Absent
Sara Amy, Member	<input type="radio"/> Present	<input type="radio"/> Absent
Marcus Kole, Member	<input type="radio"/> Present	<input type="radio"/> Absent

Other Attendees:

Dr. Matt Cawood, GVSU

Laurel Capobianco, Relmagine

Andrew Hulbert, Relmagine

Ben Hoppe, Relmagine

11:00 AM - 12 Noon

C. Discussion (Part II)

- a. GVSU Board Training (Dr. Matt Cawood)

12noon - 12:30 PM

~ Lunch is served - informal socializing

12:30 - 1:45 PM

D. Discussion (Part III)

- b. Rebranding Workshop (Laurel & Ben)
 - i. Brand Identity and Positioning
 - ii. Visual Rebrand Components

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iii. Mission Statement

Adjournment

Motion: _____

Second: _____

Ayes: _____

Opposed: _____