



Kalamazoo Prep Academy Board of Directors

Date: April 15, 2026
Time: 12 noon - 12:30pm
Location: Kalamazoo Prep Academy
400 West Crosstown Pkwy
Kalamazoo, MI 49001

Board Meeting Agenda

Roll Call

| | | |
|--------------------------------|---------|--------|
| Casey Alger, President | Present | Absent |
| Marc Schupan, Vice President | Present | Absent |
| Dr. Luchara Wallace, Secretary | Present | Absent |
| Dr. Sandy Standish, Treasurer | Present | Absent |
| Sara Amy, Member | Present | Absent |
| Marcus Kole, Member | Present | Absent |
| Erin Dominianni, Member | Present | Absent |

Other Attendees:

| | |
|-----------------------|----------------------------|
| Laurel Capobianco, RE | Eric Adams, KPA |
| Andrew Hulbert, RE | Kares Johnson, KPA |
| Virginia Leser, RE | Sherrie Schanzenbaker, KPA |
| Dr. Matt Cawood, GVSU | Ross Keilen, KPA Attorney |

Mission Statement: KPA empowers students to reclaim their education by offering flexible, personalized pathways that meet students where they are, preparing them for graduation and future success.

I. Public Comment on Agenda (agenda items only, reserved for three minutes per person)

This is a meeting of the Board of Directors, held in public, for the purpose of conducting the Academy's business, and is not to be considered a public community meeting. A time for public participation during the meeting is indicated in the agenda.

II. Approval of Agenda (April 15, 2026)

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

III. Approval/Acceptance Board Minutes

A. Approval of February 18, 2026, Board Meeting Minutes [KPA February Board Meeting Minutes February 18 2026.docx](#)

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

B. Approval of March 18, 2026, Student Expulsion Hearing Minutes [MINUTES: KPA Student Expulsion Hearing March 18 2026](#)

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

C. Approval of March 18, 2026, Special Board Meeting Minutes [MINUTES KPA Special Board Meeting March 18 2026](#)

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

IV. Standard Business Reports

A. Financial Update (Andrew Hulbert)

1. February Financial Package [KPA February Financial Package - Final.pdf](#)
2. March Financial Package [KPA March Financial Package - Final](#)

V. New Business

1. Approval of Subject.com curriculum for a pilot program for students, with courses opening on April 16, 2026 through the end of the academic school year.

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

2. Approval of the proposed curriculum guide for the upcoming 2026-2027 school year.

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

3. Approval of the Educational Service Provider Agreement between Kalamazoo Prep Academy and Reimagine Education, effective July 1, 2026.

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

4. Approval of the proposed school calendar for the upcoming 2026-2027 school year.

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

5. Approval to authorize Sandy Standish and Marcus Kole to negotiate and execute the building purchase agreement, and to act on behalf of the KPA Board in all matters related to the transaction.

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

6. Approval to authorize Casey Alger to act on behalf of the KPA Board to finalize and execute the new charter contract with GVSU.

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

VI. Public Comment on Non-Agenda Items

VIII. Reminder for Next Board Meeting: Wednesday, June 10, 2026 @ 12:00pm

VIX. Reminder for Graduation Ceremony @ KVCC: Thursday, June 11, 2026 @ 6:00pm

IX. Adjournment

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

KPA BOARD MEETING MINUTES

Kalamazoo Prep Academy Board of Directors

Date: February 18, 2026

Time: 12 noon - 1:30pm

Location: Kalamazoo Prep Academy
400 West Crosstown Pkwy
Kalamazoo, MI 49001

Board Meeting Minutes Call to order 12:02 pm

Roll Call

| | | |
|--------------------------------|----------|--------|
| Casey Alger, President | xPresent | Absent |
| Marc Schupan, Vice President | xPresent | Absent |
| Dr. Luchara Wallace, Secretary | xPresent | Absent |
| Dr. Sandy Standish, Treasurer | xPresent | Absent |

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| | | |
|-------------------------|----------|--------|
| Sara Amy, Member | xPresent | Absent |
| Marcus Kole, Member | xPresent | Absent |
| Erin Dominianni, Member | xPresent | Absent |

Other Attendees:

| | |
|---------------------------|-----------------------|
| Laurel Capobianco, RE | Kares Johnson, KPA |
| Virginia Leser, RE | Eric Adams, KPA |
| Andrew Hulbert, RE | Dr. Matt Cawood, GVSU |
| Ross Keilen, KPA Attorney | |

Mission Statement: KPA empowers students to reclaim their education by offering flexible, personalized pathways that meet students where they are, preparing them for graduation and future success.

Oath of Office for Erin Dominianni (Dr Matt Cawood)

IV. Public Comment on Agenda- None

V. Approval of Agenda (February 18, 2026)

| | |
|---------------|--------------|
| Motion: Sandy | Second: Marc |
| Ayes: 7 | Opposed: 0 |

VI. Approval/Acceptance of December 10, 2025, Board Meeting [minutes](#)

| | |
|----------------|--------------|
| Motion: Marcus | Second: Sara |
| Ayes: 7 | Opposed: 0 |

IV. Standard Business Reports

B. School Report (Kares Johnson)

1. Meet and Greet with New Staff
 - a) Gaby Udayan- new Special Ed Teacher
 - b) Hiring a College & Career Readiness coordinator
2. Program Focus (Ms. Rubbie Hodge and poetry students)
 - a) Three students shared their upcoming published poetry
3. A Day in the Life of a KPA Student
 - a) Greet and sign in
 - b) Opportunities of attending in person
 - (1) Warm meals
 - (2) Commoroderie
 - (3) School store
 - c) Transportation
 - (1) 6 locations pick up/drop off
4. Enrollment, Retention & Mission Accomplishments

- a) Total enrollment: 226 students
 - b) Dropped/Transfer: 56
 - c) Graduated students: 3 this year
 - d) Average daily attendance: 40
 - e) Count Day Activities
 - (1) Goal 200-177.5 counted
 - f) How a student is counted and the models of outreach
 - (1) Assignment completions on count day
 - (2) Through two way interaction through duration of count window
5. Academic Progress Update
- a) Special Education students to staff ratio complete
 - b) WIDA Testing
 - c) Student progress engagement has increased due to the following:
 - (1) Career Connect Campus
 - (2) Theater classes
 - (3) Knitting club
 - (4) Count day provided a great opportunity for in person interaction

C. Financial Update (Andrew Hulbert)

1. December Financial Package [KPA December Financial Package - Final.pdf](#)
2. January Financial Package [KPA January Financial Package - Final.pdf](#)

D. Relmagine Update (Laurel Capobianco)

1. Activities of KPA Task Forces
 - a. Strengthen academic program via trifecta approach
 - b. Mentor rollout program
 - c. Curriculum update will provide
 - i. Student pacing
 - ii. Progress monitoring
 - iii. Improved potential outcome
 - iv. Systematic approach
 - v. Increased potential student engagement
- Continued Marketing outreach to assist in year round enrollment opportunities
 - Marketing & Enrollment Campaign
 - Retention & Enrollment by gaining more visibility
 - Scorecards for accountability
2. Logan Dean-Mentor Model Rollout
 - a. Seven years of evaluation
 - b. Academic Mentoring
 - c. Chronicle of Evidence Based Mentoring
 - d. Mentor tool kit
 - e. State certified mentoring career readiness program
3. New Curriculum (Subject.com) Recommendation for vote at Feb board meeting (Andrew)

E. GVSU Update (Dr. Matthew Cawood)

1. 2024 - 2025 Academic Grant Award

F. Legal Update (Ross Keilen)

1. [Board Policies 1st Reading](#)

1000 ESP Statement

2210 Curriculum Development – Approved Courses

2261.02 Title I – A Parent’s Right to Know

2266 Nondiscrimination on the Basis of Sex in Education Programs or Activities

2412 Homebound Instruction Program

3000 Educational Service Provider Statement

5111.01 Homeless Education: McKinney Vento Policy

5460 Graduation Requirements

5517.01 Bullying and Other Aggressive Behavior Toward Students

7540.02 Digital Content and Accessibility

8305 Information Security

. . . move to approve a first reading of Policy Nos. 1000, 2210, 2261.02, 2266, 2412, 3000, 5111.01, 5460, 5517.01, 7540.02, and 8305 as presented. Support - discussion - Vote.

V. New Business

7. Approval of [Kalamazoo Prep Academy’s 2025-2026 Emergency Operation Plan](#)

Motion: Sandy

Second: Marcus

Ayes: 6

Opposed: 0

8. Approval to recommend Casey Alger and Marcus Kole for reappointment to KPA Board of Directors.

Motion: Sara

Second: Sandy

Ayes: 6

Opposed: 0

9. Approval to accept the GVSU Academic Grant.

Motion: Sara

Second: Marcus

Ayes: 6

Opposed: 0

10. Approval of the [Subject.com](#) curriculum and contract for the 26-27 school year.

Motion: Sandy

Second: Marcus

Ayes: 6

Opposed: 0

VI. Public Comment on Non-Agenda Items-None

VII. Discussion

- A. Building and Grounds Findings from Tower Pinkster (Casey/Drew)

VIII. Reminder for Next Board Meeting: April 15, 2026 @ 12:00pm

IX. Adjournment 1:42 PM

Motion: Marcus
Ayes: 6

Second: Sara
Opposed: 0

Kalamazoo Prep Academy Board of Directors

Date: March 18, 2026

Time: 10:15am

Location: Kalamazoo Prep Academy
400 West Crosstown Pkwy
Kalamazoo, MI 49001

Student Expulsion Hearing Minutes

The meeting was called to order by Board President Casey Alger at 10:17 AM.

Roll call was taken. Members present and absent were noted.

Roll Call (those present highlighted in yellow)

| | | |
|--------------------------------|---------|--------|
| Casey Alger, President | Present | Absent |
| Marc Schupan, Vice President | Present | Absent |
| Dr. Luchara Wallace, Secretary | Present | Absent |
| Dr. Sandy Standish, Treasurer | Present | Absent |
| Sara Amy, Member | Present | Absent |
| Marcus Kole, Member | Present | Absent |
| Erin Dominianni, Member | Present | Absent |

Other Attendees:

Jared Bayley, RE
Laurel Capobianco, RE
Drew Hulbert, RE

Eric Adams, KPA
Kares Johnson, KPA

The mission statement was read in full by Casey Alger.

Mission Statement: KPA empowers students to reclaim their education by offering flexible, personalized pathways that meet students where they are, preparing them for graduation and future success.

- VII. Public Comment on Agenda** (agenda items only, reserved for three minutes per person)
There were no public comments.

VIII. Approval of Agenda (March 18, 2026)

Motion: Sandy Standish Second: Erin Dominiani

Ayes: X Opposed: None

- III. Approval of Board** to enter closed session to consider a student disciplinary matter.

Motion: Sandy Standish Second: Marc Schupan

Ayes: X Opposed: None

The Board entered closed session.

During closed session, Principal Kares Johnson presented the recommendation for expulsion of Student #61013244, outlining the relevant facts, circumstances, and rationale supporting the recommendation.

The student appeared via Zoom and was provided three minutes to make a statement to the Board.

Following the student's statement, the student exited the meeting, and the Board deliberated based on the information presented and the recommendation of the Principal.

IV. Standard Business Reports (return to Open Session)

Board Decision

Approval of Board to expel Student #61013244 from the school effective March 18, 2026

Motion: Marc Schupan

Second: Sandy Standish

Ayes: X

Opposed: None

V. Adjournment

Motion: Sandy Standish

Second: Erin Dominiani

Ayes: X

Opposed: None

The Board Meeting was adjourned at 10:40 AM by Casey Alger.

Kalamazoo Prep Academy Board of Directors

Date: March 18, 2026

Time: 10:45am

Location: Kalamazoo Prep Academy
400 West Crosstown Pkwy
Kalamazoo, MI 49001

Special Board Meeting Minutes

The meeting was called to order by Board President Casey Alger at **10:41 AM**.

Roll call was taken. Members present and absent were noted.

Roll Call (those present highlighted in yellow)

| | | |
|--------------------------------|---------|--------|
| Casey Alger, President | Present | Absent |
| Marc Schupan, Vice President | Present | Absent |
| Dr. Luchara Wallace, Secretary | Present | Absent |
| Dr. Sandy Standish, Treasurer | Present | Absent |

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| | | |
|-------------------------|---------|--------|
| Sara Amy, Member | Present | Absent |
| Marcus Kole, Member | Present | Absent |
| Erin Dominianni, Member | Present | Absent |

Other Attendees:

Jared Bayley, RE
 Laurel Capobianco, RE
 Drew Hulbert, RE

The mission statement was read in full by Casey Alger.

Mission Statement: KPA empowers students to reclaim their education by offering flexible, personalized pathways that meet students where they are, preparing them for graduation and future success.

IX. Public Comment on Agenda (agenda items only, reserved for three minutes per person)
 There were no public comments.

X. Approval of Agenda (March 18, 2026)

| | |
|------------------------|----------------------|
| Motion: Sandy Standish | Second: Marc Schupan |
| Ayes: X | Opposed: None |

III. School Building and Grounds Discussion

Board President Casey Alger provided an overview of his ongoing efforts with Drew Hulbert and Laurel Capobianco related to securing a potential new facility for Kalamazoo Prep Academy.

Laurel Capobianco shared updates on materials being developed to support financing and fundraising efforts.

Drew Hulbert shared that he is working with Partner Solutions to compile and prepare financial documentation.

It was further noted that ongoing discussions related to the potential acquisition and facility planning will transition to the Facilities Management Committee of the Board.

Laurel Capobianco revisited the topic of school facility safety, emphasizing that certain safety considerations will remain necessary regardless of whether the school transitions to a new facility.

IV. Approval of Board to appoint Sandy Standish and Marcus Kole to the Facilities

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Management Committee

Motion: March Schupan

Second: Erin Dominiani

Ayes: X

Opposed: None

V. Adjournment

Motion: Marc Schupan

Second: Sandy Standish

Ayes: X

Opposed: None

The Board Meeting was adjourned at 11:31 AM by Casey Alger.