



Kalamazoo Prep Academy Board of Directors

Date: February 18, 2026

Time: 12 noon - 1:30pm

Location: Kalamazoo Prep Academy
400 West Crosstown Pkwy
Kalamazoo, MI 49001

Board Meeting Minutes Call to order 12:02 pm

Roll Call

Casey Alger, President	xPresent	Absent
Marc Schupan, Vice President	xPresent	Absent
Dr. Luchara Wallace, Secretary	xPresent	Absent
Dr. Sandy Standish, Treasurer	xPresent	Absent
Sara Amy, Member	xPresent	Absent
Marcus Kole, Member	xPresent	Absent
Erin Dominianni, Member	xPresent	Absent

Other Attendees:

Laurel Capobianco, RE	Kares Johnson, KPA
Virginia Leser, RE	Eric Adams, KPA
Andrew Hulbert, RE	Dr. Matt Cawood, GVSU
Ross Keilen, KPA Attorney	

Mission Statement: KPA empowers students to reclaim their education by offering flexible, personalized pathways that meet students where they are, preparing them for graduation and future success.

Oath of Office for Erin Dominianni (Dr Matt Cawood)

I. Public Comment on Agenda- None

This is a meeting of the Board of Directors, held in public, for the purpose of conducting the Academy's business, and is not to be considered a public community meeting. A time for public participation during the meeting is indicated in the agenda.

II. Approval of Agenda (February 18, 2026)

Motion: Sandy Second: Marc
Ayes: 7 Opposed: 0

III. Approval/Acceptance of December 10, 2025, Board Meeting [minutes](#)

Motion: Marcus Second: Sara
Ayes: 7 Opposed: 0

IV. Standard Business Reports

A. School Report (Kares Johnson)

1. Meet and Greet with New Staff
 - Gaby Udayan- new Special Ed Teacher
 - Hiring a College & Career Readiness coordinator
2. Program Focus (Ms. Rubbie Hodge and poetry students)
 - Three students shared their upcoming published poetry
3. A Day in the Life of a KPA Student
 - Greet and sign in
 - Opportunities of attending in person
 - Warm meals
 - Commoroderie
 - School store
 - Transportation
 - 6 locations pick up/drop off
4. Enrollment, Retention & Mission Accomplishments
 - Total enrollment: 226 students
 - Dropped/Transfer: 56
 - Graduated students: 3 this year
 - Average daily attendance: 40
 - Count Day Activities
 - Goal 200-177.5 counted
 - How a student is counted and the models of outreach
 - Assignment completions on count day
 - Through two way interaction through duration of count window
5. Academic Progress Update
 - Special Education students to staff ratio complete
 - WIDA Testing
 - Student progress engagement has increased due to the following:
 - Career Connect Campus
 - Theater classes
 - Knitting club

- Count day provided a great opportunity for in person interaction

B. Financial Update (Andrew Hulbert)

1. December Financial Package [KPA December Financial Package - Final.pdf](#)
2. January Financial Package [KPA January Financial Package - Final.pdf](#)

C. Relmagine Update (Laurel Capobianco)

- Activities of KPA Task Forces
 - Strengthen academic program via trifecta approach
 - Mentor rollout program
 - Curriculum update will provide
 - Student pacing
 - Progress monitoring
 - Improved potential outcome
 - Systematic approach
 - Increased potential student engagement
- Continued Marketing outreach to assist in year round enrollment opportunities
 - Marketing & Enrollment Campaign
 - Retention & Enrollment by gaining more visibility
 - Scorecards for accountability
- Logan Dean-Mentor Model Rollout
 - Seven years of evaluation
 - Academic Mentoring
 - Chronicle of Evidence Based Mentoring
 - Mentor tool kit
 - State certified mentoring career readiness program
- New Curriculum (Subject.com) Recommendation for vote at Feb board meeting (Andrew)

D. GVSU Update (Dr. Matthew Cawood)

1. 2024 - 2025 Academic Grant Award

E. Legal Update (Ross Keilen)

1. [Board Policies 1st Reading](#)

1000 ESP Statement

2210 Curriculum Development – Approved Courses

2261.02 Title I – A Parent’s Right to Know

2266 Nondiscrimination on the Basis of Sex in Education Programs or Activities

2412 Homebound Instruction Program

3000 Educational Service Provider Statement

5111.01 Homeless Education: McKinney Vento Policy

5460 Graduation Requirements

5517.01 Bullying and Other Aggressive Behavior Toward Students

7540.02 Digital Content and Accessibility

Kalamazoo Prep Academy *Board of Directors*

Date: December 10, 2025
Time: 12noon - 1:30pm
Location: Kalamazoo Prep Academy (formerly known as Kalamazoo Covenant Academy)
400 West Crosstown Pkwy
Kalamazoo, MI 49001

BOARD MEETING AGENDA

Call to Order 12:03 pm

Roll Call

Casey Alger, President	xPresent	oAbsent
Marc Schupan, Vice President	xPresent	oAbsent
Dr. Luchara Wallace, Secretary	xPresent	oAbsent
Dr. Sandy Standish, Treasurer	xPresent	oAbsent
Sara Amy, Member	xPresent	oAbsent
Marcus Kole, Member	xPresent	oAbsent

Other Attendees:

Laurel Capobianco, RE	Dr. Matt Cawood, GVSU
Andrew Hulbert, RE	Virginia Leser, RE
Sherrie Schanzenbaker, KPA	Eric Adams, KPA
Ben Hoppe, RE	

Mission Statement: The Kalamazoo Prep Academy (KPA) provides disengaged, dropout youth, ages 15-22 years, hope and the opportunity to earn their high school diploma. KPA believes that all students are valuable members of our community. KPA students will be guided by a caring, compassionate staff that will provide students with an academic foundation guiding them to post-secondary careers, training and college. KPA believes providing this foundation for our youth will prevent youth homelessness and incarceration. This will be done with absolute respect and unconditional love while offering hope and encouragement to all students.

Public Comment on Agenda (agenda items only, reserved for three minutes per person)

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Approval of Agenda (Dec 10, 2025)

Motion: Sandy Second: Luchara
Ayes: 6 Opposed: 0

Approval/Acceptance of Standard Business

○ Approval of Oct 10, 2025, Board Meeting [minutes](#)

Motion: Sandy Second: Marcus
Ayes: 6 Opposed: 0

○ School Report (Sherrie Schanzenbaker)

- Introduction of New Staff & Staff Org Chart
 - Calvin Winfield-new Mission Coach
 - Matt Rische-Lead Special Ed-resigned
 - Staff openings: Lead Special Ed, Van driver
 - New Org chart in place: [Attached](#)
- Enrollment, Retention & Mission Accomplishments
 - Peak enrollment: 234 students
 - Current enrollment: 203
 - Dropped or Transfer: 52
 - Graduated Students:2
 - Average Daily Attendance:42
 - 2 new Chauffeurs License
 - New (donated) van in place
 - GVSU Renewal visit
 - Annual title 1 parent meeting
 - Curriculum Presentation
- Academic Progress Update
 - Term 2-102 credits
 - Cumulative: 134
 - Looking into Subject & Edmentum for next school year
- Update on Kares' Health
 - Doing well, returning to position January 5, 2026

○ Financial Update (Andrew Hulbert)

- Presentation from Brian McFarren, Brickley DeLong, Audit Partner
 - Audit in good order
- November ([Amended Budget](#))

○ ReImagine Update (Laurel Capobianco)

- Task force in place KPA & ReImagine
 - Strength
 - Weaknesses
 - Opportunities
 - Threats
- Scorecards completed by winter break assist with overall big picture throughout the school year
- External community conversations

- **ReImagine Update (Ben Hoppe)**
 - KPA Branding: January 5, 2026
 - Mascot-Skyhawks
 - Brand Identity rolled out to staff
 - Protocol use for synchrony
- **GVSU Update (Dr. Matthew Cawood)**
 - The meet with GVSU went well and we can expect a three year renewal
- **Legal Update (Ross Keilen-absent) Casey & Drew**
 - Policies Review (from Sept 17 Board Meeting)
 - Section 31aa Funding
 - Opting in at this time
 - Waiting on ruling for commitment

New Business

- Approval of Kalamazoo Prep Academy New Mission Statement:

“KPA empowers students to reclaim their education by offering flexible, personalized pathways that meet students where they are, preparing them for graduation and future success.”

Motion: Mark	Second: Marcus
Ayes: 6	Opposed: 0

- Approval of Kalamazoo Prep Academy New Logo and Mascot

Motion: Marcus	Second: Sara
Ayes: 6	Opposed: 0

- Approval of 25-26 Amended Budget

Motion: Luchara	Second: Sandy
Ayes: 5	Opposed: 1

- Approval of appointment of Erin Dominianni to the KPA Board of Directors, effective upon confirmation by the GVSU Board of Trustees

Motion: Luchara	Second: Sandy
Ayes: 5	Opposed: 1

Public Comment on Non-Agenda Items

- None

Discussion

- Campus Exterior Grounds Update (Casey/Drew)
- External (community) stakeholder meetings (Laurel)

Reminder for Next Board Meeting: February 18, 2026, 12noon

Adjournment:

Motion: Sandy

Ayes: 6

Second: Marcus

Opposed: 0

Approved March 18, 2026

A handwritten signature in black ink that reads "Luchana Wallace". The signature is written in a cursive, flowing style.

Board Secretary