



Kalamazoo Prep Academy Board of Directors

Date: June 10, 2026

Time: 12:00 PM

Location: Kalamazoo Prep Academy
400 West Crosstown Pkwy
Kalamazoo, MI 49001

Annual Budget Meeting Agenda

Roll Call

Casey Alger, President	Present	Absent
Marc Schupan, Vice President	Present	Absent
Dr. Luchara Wallace, Secretary	Present	Absent
Dr. Sandy Standish, Treasurer	Present	Absent
Sara Amy, Member	Present	Absent
Marcus Kole, Member	Present	Absent
Erin Dominianni, Member	Present	Absent

Other Attendees:

Laurel Capobianco, RE	Eric Adams, KPA
Ben Hoppe, RE	Kares Johnson, KPA
Andrew Hulbert, RE	Sherrie Schanzenbaker, KPA
Virginia Leser, RE	Ross Keilen, KPA Attorney
Dr. Matt Cawood, GVSU	

Mission Statement: KPA empowers students to reclaim their education by offering flexible, personalized pathways that meet students where they are, preparing them for graduation and future success.

I. **Public Comment on Agenda** (agenda items only, reserved to three minutes per person)

II. **Approval of Agenda (June 10, 2026)**

Motion: _____

Second: _____

Ayes: _____

Opposed: _____

III. **Discussion of [Final 2025-2026 Annual Operating Budget](#)**

IV. **Discussion of 2026-2027 Annual Operating Budget** (see above link)

V. **Public Comment on Non-Agenda Items**

VI. **Adjournment**

Motion: _____

Second: _____

Ayes: _____

Opposed: _____

Kalamazoo Prep Academy Board of Directors

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Time: 12:15 PM

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Board Meeting Agenda

Roll Call

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I. Public Comment on Agenda (agenda items only, reserved for three minutes per person)

II. Approval of Agenda (June 10, 2026)

Motion: _____
Ayes: _____

Second: _____
Opposed: _____

III. Approval/Acceptance Board Minutes

A. Approval of April 15 , 2026, Board Meeting Minutes [KPA April 2026 Board Meeting Minutes](#)

Motion: _____
Ayes: _____

Second: _____
Opposed: _____

IV. Standard Business Reports

A. School Report (Kares Johnson)

1. Meet and Greet with New Staff (Damien Ross & Allison Rigby)
2. Program Focus
3. 2025-2026 School Year At-A-Glance
4. Enrollment Goal July 2026, Retention & Mission Accomplishments
5. Academic Progress Update
6. NWEA Testing Update

B. Financial Update (Andrew Hulbert)

1. April Financial Package [KPA April 2026 Financial Package - Final.pdf](#)
2. May Financial Package [KPA May Financial Package - Final.pdf](#)

C. Relmagine Update (Laurel Capobianco)

1. "KPA Version 1.0": Aligning Instruction, Mentoring, and Student Support
2. School Year 2026-2027 Triple Aim
3. Annual Professional Development (July 14, 15, 16)

D. GVSU Update (Dr. Matthew Cawood)

E. Legal Update (Ross Keilen)

F. Facilities and Grounds Committee Report (Marcus Cole & Sandy Standish)

1. Update on New Facility

V. New Business

A. Approval of the following items:

This is a meeting of the Board of Directors, held in public, for the purpose of conducting the Academy's business, and is not to be considered a public community meeting. A time for public participation during the meeting is indicated in the agenda.

1. Approval of the 2025-2026 KPA Final Budget Amendment

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

2. Approval of the 2026-2027 KPA Projected Budget

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

3. Approval of 2026-2027 KPA Auditor Engagement Letter

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

4. Approval of the National Charter Schools Institute Board Policies Update for Fall 2026 and Spring 2027 v. Budget Timeline/Designation of Chief Administrative Officer Resolution

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

5. Approval of April 2026 Financial Package

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

1. Approval of May 2026 Financial Package

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

2. Approval of the [KPA 2026-2027 Calendar](#) for the upcoming 2026-2027 school year to include KPA Board Meetings.

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

3. Approval of a 3% Compensation Adjustment for All KPA Employees for the 2026-2027 School Year with retroactive implementation effective January 1, 2026.

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

4. Approval of acceptance of a \$20,000 Academic Grant from Grand Valley State University in Support of rapid school improvement efforts.

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

5. Approval of [Revisions and Updates to Board Policies](#) as Presented in the Spring 2026 Policy Review Cycle.

- a. 0100 Definitions
- b. 2417 Comprehensive School Health Education
- c. 2428 Sex Education (Rescind Policy)
- d. 5136 Wireless Communication Devices
- e. 6320 Purchasing
- f. 6325 Procurement
- g. 8142 Criminal History Record Check
- h. 8402 Emergency Operations Plan

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

6. Approval of the [2026-2027 Curriculum Guide](#) for reflecting the adoption of Subject.com curriculum.

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

7. Approval of [Revisions to the Board Bylaws](#) to Reflect the School's Name Change from Kalamazoo Covenant Academy to Kalamazoo Preparatory Academy.

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

8. Approval of School Year 2026-2027 Operational Resolutions appointing Designated School Officials and Compliance Contacts, including the appointment of Kares Johnson as Chief Administrative Officer, Homeless Liaison, FOIA Coordinator, Notice of Posting Resolution Designee, and the appointment of Jenny Lawson as the Title IV Contact for the 2026-2027 school year.

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

9. Approval of the Organizational Resolutions (i-vi) i. Election of Officers

- 1. President _____
- 2. Vice President _____
- 3. Treasurer _____
- 4. Secretary _____

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

VI. Public Comment on Non-Agenda Items

VIII. Reminder for Next Board Meeting: Wednesday, August 12, 2026 @ 12:00pm

VIX. Reminder for Graduation Ceremony @ KVCC: Thursday, June 11, 2026 @ 6:00pm

VX. Approval of Board to enter closed session for a facilities improvement discussion

Motion: _____

Second: _____

Ayes: _____

Opposed: _____

XVI. Approval of Board to return to Open Session

Motion: _____

Second: _____

Ayes: _____

Opposed: _____

XVII. Adjournment

Motion: _____

Second: _____

Ayes: _____

Opposed: _____