KALAMAZOO PREP ACADEMY | Flexible High School Education for Ages 15-22.

Kalamazoo Prep Academy
Board of Directors

Date: August 12, 2026

Time: 12noon

Location: Kalamazoo Prep Academy
400 West Crosstown Pkwy
Kalamazoo, MI 49001

Board Meeting Agenda

Roll Call

Casey Alger, President	Present	Absent
Marc Schupan, Vice President	Present	Absent
Dr. Luchara Wallace, Secretary	Present	Absent
Dr. Sandy Standish, Treasurer	Present	Absent
Sara Amy, Member	Present	Absent
Erin Dominianni, Member	Present	Absent
Marcus Kole, Member	Present	Absent

Other Attendees:

Laurel Capobianco, RE	Eric Adams, KPA
Andrew Hulbert, RE	Kares Johnson, KPA
Virginia Leser, RE	Sherrie Schanzenbaker, KPA
Dr. Matt Cawood, GVSU	Ross Keilen, KPA Attorney

Mission Statement: KPA empowers students to reclaim their education by offering flexible, personalized pathways that meet students where they are, preparing them for graduation and future success.

This is a meeting of the Board of Directors, held in public, for the purpose of conducting the Academy's business, and is not to be considered a public community meeting. A time for public participation during the meeting is indicated in the agenda.

I. **Public Comment on Agenda** (agenda items only, reserved for three minutes per person)

II. **Approval of Agenda (August 12, 2026)**

Motion: ______________ Second: ___________
Ayes: _______________ Opposed: __________

III. **Approval/Acceptance Board Minutes**

A. **Approval of June 10 , 2026, Annual Budget Meeting Minutes & Board Meeting Minutes** **Date: June 10, 2026 Board Minutes**

Motion: ______________ Second: ___________
Ayes: _______________ Opposed: __________

IV. **Standard Business Reports**

A. **School Report (Kares Johnson)**

1. Meet and Greet with New Staff (Cheryl Ririe Pierce)
2. Program Focus, School Song (internal student version)
3. Back-To-School Update
4. Enrollment July 2026, Retention & Mission Accomplishments
5. Academic Progress Update

B. **Financial Update (Andrew Hulbert)**

1. June Financial Package **KPA June Financial Package - Final.pdf**
2. July Financial Package **KPA July Financial Package - Final.pdf**

C. **ReImagine Update (Laurel Capobianco)**

1. Progress with our Three Year Vision, Triple Aim, Pillars & Initiatives
2. Telling Our Story as Destination School: Reimagine Branding & Marketing Collateral (Ben Hoppe)

D. **GVSU Update (Dr. Matthew Cawood)**

E. **Legal Update (Ross Keilen)**

V. **New Business**

A. **Approval of the following items:**

1. Approval of the appointment of the following individuals to serve as annual designations of the Kalamazoo Prep Academy Board of Directors for the 2026–2027 school year

CAO Designee: Sandy Standish
FOIA Officer: Jenny Lawson
Board Legal Counsel: Ross Keilen
School Safety Liaison: Kares Johnson

Motion: _______________ Second: ___________
Ayes: _______________ Opposed: __________

2. Approval of the 2026–2027 Kalamazoo Prep Academy Student Handbook as presented, authorizing its implementation for the 2026–2027 school year.
   Motion: _______________ Second: ___________
   Ayes: _______________ Opposed: __________

3. Approval of June 2026 Financial Package
   Motion: _______________ Second: ___________
   Ayes: _______________ Opposed: __________

4. Approval of July 2026 Financial Package
   Motion: _______________ Second: ___________
   Ayes: _______________ Opposed: __________

B. Facilities Discussion

VI. Public Comment on Non-Agenda Items

VIII. Reminder for Next Board Meeting: Wednesday, October 21, 2026 @ 12:00pm

XVII. Adjournment

Motion: _______________ Second: ___________
Ayes: _______________ Opposed: __________

KPA ANNUAL BUDGET MEETING MINUTES & BOARD MEETING MINUTES

Date: June 10, 2026
Time: 12:00 PM
Location: Kalamazoo Prep Academy
400 West Crosstown Pkwy
Kalamazoo, MI 49001

Annual Budget Meeting Minutes-Call to order 12:02 p.m.

Roll Call

Casey Alger, President	x Present	Absent
Marc Schupan, Vice President	Present	o Absent
Dr. Luchara Wallace, Secretary	x Present	Absent
Dr. Sandy Standish, Treasurer	x Present	Absent
Sara Amy, Member	x Present	Absent
Marcus Kole, Member	x Present	Absent
Erin Dominianni, Member	x Present	Absent

Other Attendees:

Laurel Capobianco, RE	Les Sheldon, CS Partners
Ben Hoppe, RE	Kares Johnson, KPA
Andrew Hulbert, RE	Sherrie Schanzenbaker, KPA
Virginia Leser, RE	Ross Keilen, KPA Attorney
Dr. Matt Cawood, GVSU	

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I. Public Comment on Agenda (agenda items only, reserved to three minutes per person)

- None

II. Approval of Agenda (June 10, 2026)

Motion: Sandy Second: Erin
Ayes: 6 Opposed: 0

III. Discussion of Final 2025-2026 Annual Operating Budget

IV. Discussion of 2026-2027 Annual Operating Budget (see above link)

V. Public Comment on Non-Agenda Items: None

VI. Adjournment 12:20 p.m.

Motion: Luchara	Second: Erin
Ayes: 6	Opposed: 0

Kalamazoo Prep Academy
Board of Directors

Date: June 10, 2026
Time: 12:15 PM
Location: Kalamazoo Prep Academy
400 West Crosstown Pkwy
Kalamazoo, MI 49001

Board Meeting Minutes: Call to order 12:20 p.m.

Roll Call

Casey Alger, President	x Present	Absent
Marc Schupan, Vice President	Present	o Absent
Dr. Luchara Wallace, Secretary	x Present	Absent
Dr. Sandy Standish, Treasurer	x Present	Absent
Sara Amy, Member	x Present	Absent
Marcus Kole, Member	x Present	Absent
Erin Dominianni, Member	x Present	Absent

Other Attendees:

Laurel Capobianco, RE	Les Sheldon, CS Partners
Ben Hoppe, RE	Kares Johnson, KPA
Andrew Hulbert, RE	Sherrie Schanzenbaker, KPA
Virginia Leser, RE	Ross Keilen, KPA Attorney
Dr. Matt Cawood, GVSU	

Mission Statement: KPA empowers students to reclaim their education by offering flexible, personalized pathways that meet students where they are, preparing them for graduation and future success.

I. Public Comment on Agenda (agenda items only, reserved for three minutes per person)

II. Approval of Agenda (June 10, 2026)

Motion: Sandy Second: Marcus
Ayes: 6 Opposed: 0

III. Approval/Acceptance Board Minutes

A. Approval of April 15, 2026, Board Meeting Minutes KPA April 2026 Board Meeting Minutes

Motion: Sandy Second: Sara
Ayes: 6 Opposed: 0

IV. Standard Business Reports

A. School Report (Kares Johnson)

1. Meet and Greet with New Staff (Damien Ross & Allison Rigby)
2. Program Focus
3. 2025-2026 School Year At-A-Glance
    - Current Enrollment-204
        - Total Enrollment-312
        - Re-enrolled from previous years 181
        - Brand New Students This Year 131
    - Peak Enrollment-236
    - Dropped/Transfer students-108
    - Graduated Students-15
4. Enrollment Goal July 2026, Retention & Mission Accomplishments
5. Academic Progress Update
    - Term 4-111
    - Cumulative-366
6. NWEA Testing Update

B. Financial Update (Andrew Hulbert)

1. April Financial Package KPA April 2026 Financial Package - Final.pdf
2. May Financial Package KPA May Financial Package - Final.pdf

C. ReImagine Update (Laurel Capobianco)

1. “KPA Version 1.0”: Aligning Instruction, Mentoring, and Student Support
    - Establish foundation systems
    - Expectations

- Languages
- Tools
- Practices

2. School Year 2026-2027 Triple Aim
   - Graduation Rates
   - Enrollment Growth
   - Course Completion

3. Annual Professional Development (July 14, 15, 16)
   - The vision behind the framework
   - How instruction, mentoring, and SST work together
   - Expectations for implementation
   - Practical tools and resources
   - How Subject.com supports the student experience
   - Team-specific responsibilities
   - Next steps for the opening of the school year

D. GVSU Update (Dr. Matthew Cawood)

E. Legal Update (Ross Keilen)

F. Facilities and Grounds Committee Report (Marcus Cole & Sandy Standish)

1. Update on New Facility

V. New Business

A. Approval of the following items:

1. Approval of the 2025-2026 KPA Final Budget Amendment

Motion: Luchara Second: Marcus
Ayes: 6 Opposed: 0

2. Approval of the 2026-2027 KPA Projected Budget

Motion: Marcus Second: Sara
Ayes: 6 Opposed: 0

3. Approval of 2026-2027 KPA Auditor Engagement Letter

Motion: Sara Second: Erin
Ayes: 6 Opposed: 0

4. Approval of the National Charter Schools Institute Board Policies Update for Fall

2026 and Spring 2027 v. Budget Timeline/Designation of Chief Administrative Officer Resolution

Motion: Luchara Second: Erin
Ayes: 6 Opposed: 0

5. Approval of April 2026 Financial Package

Motion: Marcus Second: Erin
Ayes: 6 Opposed: 0

6. Approval of May 2026 Financial Package

Motion: Luchara Second: Marcus
Ayes: 6 Opposed: 0

7. Approval of the KPA 2026-2027 Calendar for the upcoming 2026-2027 school year to include KPA Board Meetings.

Motion: Sandy Second: Erin
Ayes: 6 Opposed: 0

8. Approval of a 3% Compensation Adjustment for All KPA Employees for the 2026-2027 School Year with retroactive implementation effective January 1, 2026.

Motion: Sandy Second: Sara
Ayes: 6 Opposed:0

9. Approval of acceptance of a $20,000 Academic Grant from Grand Valley State University in Support of rapid school improvement efforts.

Motion: Luchara Second: Marcus
Ayes: 6 Opposed: 0

10. Approval of Revisions and Updates to Board Policies as Presented in the Spring 2026 Policy Review Cycle.

a. 0100 Definitions
b. 2417 Comprehensive School Health Education
c. 2428 Sex Education (Rescind Policy)
d. 5136 Wireless Communication Devices
e. 6320 Purchasing
f. 6325 Procurement
g. 8142 Criminal History Record Check
h. 8402 Emergency Operations Plan

Motion: Sandy Second: Sara
Ayes: 6 Opposed: 0

11. Approval of the 2026-2027 Curriculum Guide for reflecting the adoption of Subject.com curriculum.

Motion: Marcus Second: Erin
Ayes: 6 Opposed: 0

12. Approval of Revisions to the Board Bylaws to Reflect the School's Name Change from Kalamazoo Covenant Academy to Kalamazoo Preparatory Academy.

Motion: Luchara Second: Sara
Ayes: 6 Opposed: 0

13. Approval of School Year 2026-2027 Operational Resolutions appointing Designated School Officials and Compliance Contacts, including the appointment of Kares Johnson as Chief Administrative Officer, Homeless Liaison, FOIA Coordinator, Notice of Posting Resolution Designee, and the appointment of Jenny Lawson as the Title IV Contact for the 2026-2027 school year.

Motion: Marcus Second: Sandy
Ayes: 6 Opposed: 0.

14. Approval of the Organizational Resolutions (i-vi) i. Election of Officers

1. President: Casey Alger
2. Vice President Marc Schupan
3. Treasurer Dr. Sandy Standish
4. Secretary: Dr. Luchara Wallace

Motion: Sara Second: Marcus
Ayes: 6 Opposed:0

VI. Public Comment on Non-Agenda Items

VIII. Reminder for Next Board Meeting: Wednesday, August 12, 2026 @ 12:00pm

VIX. Reminder for Graduation Ceremony @ KVCC: Thursday, June 11, 2026 @ 6:00pm

VX. Approval of Board to enter closed session for a facilities improvement discussion

Motion: Luchara Second: Sara
Ayes: 6 Opposed: 0

XVI. Approval of Board to return to Open Session

Motion: Sandy Second:Marcus
Ayes: 6 Opposed: 0

XVII. Adjournment 1:55 p.m.

Motion: Marcus Second: Erin
Ayes: 6 Opposed: 0